



Placement Opportunity

Sunlabob was established in the Lao PDR in 2000 and operates affordable and reliable energy solutions with renewable energy sources in locations on and off the grid. Sunlabob operates as a profitable, full-service renewable energy provider selling hardware and providing commercially viable energy services.

Our headquarters and base are in Vientiane, the capital of the Lao People's Democratic Republic. For more information, please visit www.sunlabob.com. Sunlabob is currently seeking qualified individuals positions as stated below to carry out a wide range of duties to support its current projects.

Corporate Social Responsibility (CSR) Intern

Primary responsibilities:

- Conduct research on corporate sustainability standards, frameworks, and guidelines
- Develop corporate sustainability strategy for Sunlabob
- Develop action plan for the implementation of Sunlabob's corporate sustainability strategy
- Write Sunlabob's corporate sustainability reports
- Produce content for corporate sustainability section in Sunlabob's website
- Conduct training for Sunlabob's employees to ensure implementation of corporate sustainability

Secondary responsibilities

- Support Marketing and Communications department when needed

Requirements:

- Degree in a business related field.
- Knowledge of Corporate Sustainability/Corporate Social Responsibility
- Knowledge of renewable energy is an advantage
- Good computer skills (Microsoft Office)
- Dynamic, confident, and strongly motivated
- Strong planning and organizational skills

- Excellent working knowledge of English
- Pro-active person who can operate both individually and as part of a team and in a multicultural environment

Other details:

- Location: Laos
- Start date: ASAP
- Duration: Minimum 6 months
- Please check our [terms of internship](#) for more info

How to Apply: *Apply in writing (Cover letter + CV in English) by email to:*
contact@sunlabob.com *Or send to: Watnark village, Sisatanark district, Capital Vientiane.*
Tel: 021 313874, Fax: 021 314045